

SHIPPING INSTRUCTIONS AND DRAYAGE INFORMATION

SERVICE A - ADVANCE SHIPMENT TO WAREHOUSE

Common carrier shipment consigned to advance warehouse should arrive between August 8, 2022– August 19, 2022. Shipments will be charged an additional delivery fee if after August 19, 2022. The exhibit materials are delivered to your booth prior to installation time or during installation time depending upon show schedule. Empty crates and cartons are removed and stored for the duration of the event and returned at the show closing. Exhibit materials are then picked up at your booth and shipped directly from the show loading dock.

NOTE: Plan A does not apply to uncontainerized exhibit materials such as, but not limited to, displays, models, machinery, etc...

ALL SHIPMENTS MUST BE PREPAID!!! COLLECT SHIPMENTS WILL NOT BE ACCEPTED!! UNSKIDDED OR UNCRATED MATERIALS WILL NOT BE ACCEPTED AT THE WAREHOUSE!

THE VENUE, IN MOST INSTANCES, HAS NO FACILITIES FOR RECEIVING OR STORING MATERIALS.

Materials to arrive prior to set-up days must be shipped to Premier (Service A). Failure to do so may result in the return of goods to the shipper or the payment of re-consignment charges.

SERVICE B - EXHIBIT SITE MATERIAL HANDLING (DIRECT SHIPMENT)

CORRECT WEIGHTS SHOULD BE PROVIDED OTHERWISE RECEIVERS ESTIMATED WEIGHTS MUST PREVAIL.

Certified weights may be requested on shipments containing pieces, weighing over 1000 lbs., received at warehouse or show site, and on shipments of machinery or uncrated materials received at show site. Weights of crated and uncrated materials or machinery should be listed separately on freight bills, otherwise the uncrated materials rate will apply to entire shipment.

ALL SHIPMENTS SHOULD BE INSURED BY THE EXHIBITOR,

from the time it leaves his firm until its return from the show. Shipments received without receipts or freight bill will be delivered to the booth without guarantee of piece count or condition. No liability will be assumed for such shipments.

AT THE CLOSE OF THE EVENT EACH EXHIBITOR WILL BE EXPECTED TO LABEL THEIR OWN FREIGHT.

Completed bill of lading must be made for each shipment, signed, and returned to the Premier service desk. Shipments being handled by UPS, Federal Express, and air freight companies, inbound and outbound, must have shipping arrangements made in advance. Premier can not make these arrangements.

The consignment or delivery of a shipment to PREMIER by an exhibitor, or by any shipper to, or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or shipper) of the terms and conditions set forth in this bulletin.

AIR FREIGHT SHIPMENT arrangements should be made for the shipments to be picked up at the event site. If Premier is requested to return freight to our facility for pick-up by an air freight carrier, that carrier must have proper documents to prove that carrier is acting as an agent for designated company and is authorized to pick-up the shipment. If in the event the designated air freight carrier walks off for any reason and leaves any freight, Premier reserves the right to reassign shipments to another air freight company.

PREMIER RESERVES THE RIGHT TO ROUTE ALL L.T.L. COMMON CARRIER SHIPMENTS FROM SHOW SITE. If special carriers are desired the material will be returned to our warehouse for shipment, extra charges will be made for this service (Please see Rate Sheet).

EQUIPMENT OF THE SIZE OR NATURE MAKING IT IMPOSSIBLE TO EFFECT DELIVERY TO BOOTH location will be moved as far as practical thereafter becoming the exhibitors responsibility.

AFTER MATERIALS ARE PLACED AT THE EXHIBIT SPACE, PREMIER WILL NOT BE RESPONSIBLE for the condition, count or contents until such time as the actual pick-up of the materials at the exhibit space after the close of the event. This applies even though the exhibitor is not present when the goods are delivered or picked up. All orders received by Premier prior to the removal of materials are subject to final count and correction made at the time of actual removal.

THE HANDLING OF LOOSE EXHIBIT MATERIAL, INADEQUATELY PACKED, OR UNSKIDDED MATERIALS will be done at the exhibitors risk. Premier is not responsible for damages to such materials or for concealed damages of materials arriving or departing in crates, cases, cartons or packages.

ALL SERVICES CONTINGENT ON STRIKES OR ANY CONDITIONS BEYOND OUR CONTROL.

All rates as quoted are based upon prevailing rates and are subject to change without notice.

MATERIALS NOT REMOVED FROM THE EXHIBIT AREA UPON CLOSE OF THE SHOW

will be removed to a warehouse by the contractor. Items placed in warehouse will be at an additional charge to the exhibitor. After 30 days, items may be discarded.

ALL PAYMENTS FOR DRAYAGE AND MATERIAL HANDLING SERVICES MUST BE MADE IN ADVANCE.

If the exhibitor is uncertain of how to figure charges, please call. If weights are unknown a completed credit card form must be forwarded for drayage and material handling services.

PREMIER RESERVES THE RIGHT TO WITHHOLD THE PERFORMANCE OF ANY PART OF THIS SERVICE OR OTHER SERVICES IF PROPER ARRANGEMENTS FOR PAYMENT ARE NOT MADE PRIOR TO SHOW OPENING.

ADVANCE WAREHOUSE

**Premier Exhibit
& Event Services**
A Red Carpet Experience Every Time



SHIP TO:

PREMIER EXHIBIT
8411 Sanford Dr.
Henrico, VA 23228

VA Cannabis Expo

Exhibiting Company Name _____

Booth # _____

Must arrive between Aug 8 – Aug 19, 2022

Please make sure that each piece shipped contains a label for proper receiving & placement within your booth
Duplicates are acceptable, if needed

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PREMIER EXHIBIT
8411 Sanford Dr.
Henrico, VA 23228

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Must arrive between Aug 8 – Aug 19, 2022

Direct Shipment

**Premier Exhibit
& Event Services**
A Red Carpet Experience Every Time



SHIP TO **VBCC**

c/o PREMIER EXHIBIT
1000 19th St.
VA Beach, VA 23451

VA Cannabis Expo

Exhibiting Company Name _____

Booth # _____

Only arrive- Aug 24 - 25, 2022. 8:00 am - 4:00 pm

Please make sure that each piece shipped contains a label for proper receiving & placement within your booth
Duplicates are acceptable, if needed

Direct Shipment

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P.O. Box 9986
 Richmond, VA
 Phone 804-338-5329
 Fax 804-237-0458
 Email—info@premierEEservices.com
 www.premierEEservices.com

OUT BOUND SHIPPING

PLEASE READ IMPORTANT INFORMATION BELOW REGARDING OUTBOUND SHIPPING

YRC Freight is the Official On-Site LTL Carrier for the show. If you have an account with YRC and would like to take advantage of using their services, please see the Premier Service desk to complete a YRC Freight bill of lading or turn in a completed bill of lading. Packages shipping out FedEx or UPS must have a pre-printed label attached to each item.

PLEASE NOTE: If you do not have an account with YRC Freight, but would like the convenience of using the on-site Carrier, Premier can provide you with a shipping quote based on their YRC account. Premier has discounted rates with YRC, which allows for very competitive & cost efficient shipping opportunities. Please see the Premier service desk to complete an outbound shipping rate quote request.

OUTBOUND SHIPPING VIA A CARRIER OTHER THAN YRC FREIGHT - Please note the following:

1. All outbound shipments MUST be accompanied by a completed bill of lading or shipping labels that pertain to your carrier's specifications. All bills of lading must be turned in to the Premier Service Desk prior to your departure. "Generic" bills of lading, YRC, UPS & Fed Ex labels are available at the Service Desk for your convenience. If shipping FedEx or UPS bring or arrange to have pre-printed labels for return ship.

DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!!!

Failure to complete and submit a completed bill of lading to the Premier Service Desk will result in additional fees for completing paperwork. Should your freight be held for any reason, additional handling and storage fees will be added to your charges/cost.

2. All materials MUST contain a shipping address for your next destination to prevent shipment separation.
3. When shipping to different destinations, a separate bill of lading is required for each destination.
4. All outbound shipments should be addressed/labeled as follows:

FROM:	SHIPPER NAME:	Your Company Name
	SHOW NAME:	VA Cannabis Expo
	FACILITY:	VA Beach Convention Center Hall C & D
	ADDRESS:	1000 19 th St
	CITY, STATE, ZIP:	VA Beach, VA 23451

TO:	CONSIGNEE NAME:	Receiving Company Name
	CONTACT NAME:	Name of Person Receiving Freight
	DESTINATION ADDRESS:	Street Address Where Shipment is Going
	CITY, STATE, ZIP:	Where Shipment is Going
	PHONE #:	Contact Person's Phone Number at Destination

5. If you are using a carrier other than YRC Freight, YOU ARE RESPONSIBLE FOR SCHEDULING YOUR OWN PICK-UP!!

IT IS YOUR RESPONSIBILITY TO HAVE ALL FREIGHT & EQUIPMENT CLEARED FROM the VA Beach Convention Center BY 9:00 pm on Saturday August 27, 2022

ANY FREIGHT LEFT ON THE SHOW FLOOR THAT HAS NOT BEEN PICKED-UP BY THE ABOVE TIMES, WILL BE FORCED ON THE SHOW CARRIER (YRC FREIGHT) AND WILL INCUR ADDITIONAL SHIPPING AND HANDLING CHARGES.